

BIENVILLE PARISH WARD 4 & 5 FIRE
PROTECTION DISTRICT
Ringgold, Louisiana

Annual Financial Statements

DECEMBER 31, 2012

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT

TABLE OF CONTENTS

	<u>Statement</u>	<u>Page</u>
INDEPENDENT AUDITORS' REPORT		1
BASIC FINANCIAL STATEMENTS:		
Government-Wide Financial Statements:		
Statement of Net Position	A	4
Statement of Activities	B	5
Fund Financial Statements (Governmental Fund):		
Balance Sheet	C	6
Reconciliation of the Governmental Fund Balance Sheet to the Government-Wide Financial Statement of Net Position	D	7
Statement of Revenues, Expenditures and Changes in Fund Balance	E	8
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of the Governmental Fund to the Statement of Activities	F	9
Budget Comparison Schedule	G	10
Notes to Financial Statements		11
OTHER REPORTS:		
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance With <i>Government Auditing Standards</i>		22
OTHER SUPPLEMENTAL SCHEDULES:		
Schedule of Compensation Paid Board Members		25
OTHER INFORMATION:		
Summary Schedule of Prior Year Findings		27
Schedule of Current Year Findings and Recommendations and Management's Corrective Action Plan		28

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INDEPENDENT AUDITORS' REPORT

To the Management of the Bienville Parish Ward 4 & 5 Fire Protection District
Ringgold, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Bienville Parish Ward 4 & 5 Fire Protection District, a component unit of the Bienville Parish Police Jury, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Bienville Parish Ward 4 & 5 Fire Protection District as of December 31, 2012, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Bienville Parish Ward 4 & 5 Fire Protection District's basic financial statements. The other supplemental schedule and other information, as listed in the table of contents, are presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Schedule of Compensation Paid Board Members is the responsibility of management and was derived from and relates directly to the underlying accounting records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

The accompanying other information, as listed in the table of contents, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated June 26, 2013, on our consideration of the Bienville Parish Ward 4 & 5 Fire Protection District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bienville Parish Ward 4 & 5 Fire Protection District's internal control over financial reporting and compliance.

Jameson, Wise & Martin

Minden, Louisiana
June 26, 2013

BASIC FINANCIAL STATEMENTS

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Statement of Net Position
December 31, 2012

	<u>Governmental Activities</u>
ASSETS	
Cash	\$ 1,536,867
Receivables	991,085
Prepaid assets	2,493
Capital assets (net)	<u>2,076,559</u>
Total assets	<u>4,607,004</u>
LIABILITIES	
Liabilities:	
Accounts, salaries, and other payables	19,861
Administrative fees payable	<u>31,551</u>
Total liabilities	<u>51,412</u>
NET POSITION	
Invested in capital assets, net of related debt	2,076,559
Unrestricted	<u>2,479,033</u>
Total net position	<u>\$ 4,555,592</u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Statement of Activities
For the Year Ended December 31, 2012

		<u>Program Revenues</u>	<u>Governmental activities:</u>
		Capital grants & contributions	Net (expenses)/ revenue
	<u>Expenses</u>		
Governmental activities:			
Public safety - fire protection	\$ 562,263	\$ 3,276	\$ (558,987)
General revenues:			
Ad valorem taxes			988,683
Intergovernmental			14,946
Interest			2,527
Royalties			25,253
Miscellaneous			<u>900</u>
Total general revenues			1,032,309
Change in net position			473,322
Net position - beginning			<u>4,082,270</u>
Net position - ending			<u><u>\$ 4,555,592</u></u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Balance Sheet - Governmental Fund
December 31, 2012

	<u>General Fund</u>
ASSETS	
Cash	\$ 1,536,867
Receivables	<u>987,398</u>
Total assets	<u><u>\$ 2,524,265</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities:	
Accounts payable	\$ 17,547
Payroll withholdings and liabilities	2,314
Administrative fees payable	31,551
Deferred revenues	<u>13,610</u>
Total liabilities	<u>65,022</u>
Fund equity:	
Assigned	<u>2,459,243</u>
Total fund equity	<u>2,459,243</u>
Total liabilities and fund equity	<u><u>\$ 2,524,265</u></u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Reconciliation of the Governmental Fund Balance Sheet
to the Government-Wide Financial Statement of Net Position

December 31, 2012

Amounts reported for governmental activities in the Statement of Net Position are different because:

Fund Balance, Total Governmental Fund (Statement C)	\$ 2,459,243
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund	2,076,559
Accounts receivable used in governmental activities that are not financial resources and, therefore are not reported in governmental fund	3,687
Deferred revenues are not financial resources and, therefore, are not reported in the governmental fund	13,610
Prepaid assets are not financial resources and, therefore, are not reported in the governmental fund	<u>2,493</u>
Net Position of Governmental Activities (Statement A)	<u>\$ 4,555,592</u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Governmental Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the year ended December 31, 2012

	General Fund
REVENUES	
Ad valorem taxes	\$ 987,148
Interest	2,527
Intergovernmental revenues -	
Bienville Parish Police Jury	14,946
Royalties	25,253
Miscellaneous	4,176
Total revenues	<u>1,034,050</u>
EXPENDITURES	
Current - public safety:	
Salaries & related expenses	97,680
Repairs & maintenance	85,500
Insurance	47,432
Office rent & expenses	11,093
Supplies	22,554
Telephone & utilities	21,014
Training	3,527
Uniforms and laundry	3,295
Legal & accounting	17,496
Administrative fees	31,551
Miscellaneous	5,401
Capital outlay	170,683
Total expenditures	<u>517,226</u>
Excess of revenues over expenditures	516,824
Fund balances at beginning of year	<u>1,942,419</u>
Fund balances at end of year	<u>\$ 2,459,243</u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of the Governmental Fund to the
Statement of Activities

For the Year Ended December 31, 2012

Amounts reported for governmental activities in the Statement of Activities are
different because:

Net Change in Fund Balance, Governmental Fund (Statement E)	\$ 516,824
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Governmental funds report capital outlays as expenditures. However, in the
statement of activities the cost of those assets is allocated over their estimated
useful lives and reported as depreciation expense. This is the amount by which
capital outlays exceeded depreciation in the current period.

(45,037)

Some revenues reported in the statement of activities are not available as
current financial resources and, therefore, are not reported as revenues
in governmental fund.

1,535

Some expenses reported in the statement of activities do not require the use
of current financial resources and, therefore, are not reported as expenditures
in governmental funds

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Change in Net Position of Governmental Activities (Statement B)	<u>\$ 473,322</u>
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The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
RINGGOLD, LOUISIANA

Governmental Fund Type - General Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget (Cash Basis) and Actual
For the Year Ended December 31, 2012

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Ad valorem taxes	\$ 980,957	\$ 945,656	\$ 980,298	\$ 34,642
Interest	2,700	2,500	2,527	27
Intergovernmental -				
Bienville Parish Police Jury	16,000	14,946	14,946	-
Royalties	-	-	25,253	25,253
Other revenues	9,500	27,297	900	(26,397)
Total revenues	<u>1,009,157</u>	<u>990,399</u>	<u>1,023,924</u>	<u>33,525</u>
EXPENDITURES				
Current - public safety:				
Salaries & related expenses	114,193	96,257	97,463	(1,206)
Repairs & maintenance	83,000	84,000	81,131	2,869
Insurance	34,000	50,000	47,432	2,568
Office rent & expenses	10,200	9,200	10,633	(1,433)
Supplies	27,000	25,000	22,439	2,561
Telephone & utilities	30,000	23,000	21,578	1,422
Training	7,500	2,600	3,677	(1,077)
Uniforms and laundry	4,500	3,300	3,295	5
Legal & accounting	20,000	15,000	13,960	1,040
Administrative expenses	-	-	30,054	(30,054)
Miscellaneous	3,400	5,010	4,992	18
Capital outlay	675,364	544,000	533,099	10,901
Total expenditures	<u>1,009,157</u>	<u>857,367</u>	<u>869,753</u>	<u>(12,386)</u>
Excess of revenues over expenditures	-	133,032	154,171	21,139
Fund balance at beginning of year	<u>1,383,081</u>	<u>1,383,081</u>	<u>1,382,695</u>	<u>(386)</u>
Fund balance at end of year	<u>\$ 1,383,081</u>	<u>\$ 1,516,113</u>	<u>\$ 1,536,866</u>	<u>\$ 20,753</u>

The accompanying notes are an integral part of this statement.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT

Ringgold, Louisiana

Notes to Financial Statements

As of and for the year ended December 31, 2012

INTRODUCTION

The Bienville Parish Police Jury created the Bienville Parish Ward 4 & 5 Fire Protection District on May 11, 1988. The District includes all of Wards 4 and 5 of Bienville Parish. The Jamestown Area Fire Protection District, which was created by the Bienville Parish Police Jury on September 11, 1985, was abolished upon creation of the Bienville Parish Ward 4 & 5 Fire Protection District and its assets and liabilities were transferred to the new District. The District is governed by a five-member board, of which two members are appointed by the Police Jury, one each by the Village of Jamestown and the Town of Ringgold, respectively, and one by the other four members of the board. The District is responsible for maintaining and operating fire stations and equipment and providing fire protection within the boundaries of the District.

GASB Statement No. 14, The Reporting Entity, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under the provisions of this statement, the District is considered a component unit of the Bienville Parish Police Jury. The Police Jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise that financial reporting entity.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the Bienville Parish Ward 4 & 5 Fire Protection District (District). Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. The major individual governmental fund, which is the general fund, is reported in the fund financial statements.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accompanying financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Although most expenditures are recorded when a liability is incurred, as under accrual accounting, the measurement focus of a governmental fund significantly affects what items are to be considered expenditures in the governmental fund. Expenditures, and the related liabilities, are accrued when they are expected to be paid out of revenues recognized during the current period. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

Property taxes and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when the government receives cash.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources, of the general government, except those required to be accounted for in another fund.

C. CASH AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, and money market accounts with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the district may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

D. CAPITAL ASSETS

Capital assets, which include property, plant and equipment, are reported in the governmental activities in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$2,500 or more for capitalizing capital assets. Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of fixed assets or materially extend useful lives are not capitalized.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT

Ringgold, Louisiana

Notes to Financial Statements

As of and for the year ended December 31, 2012

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	40 years
Machinery and equipment	5-10 years
Vehicles	5-15 years

E. COMPENSATED ABSENCES

The Bienville Parish Ward 4 & 5 Fire Protection District has the following policy relating to vacation and sick leave:

Vacation policy. Vacation time, with pay, will be granted to all full-time employees based on length of continuous service. Vacation time will be accrued by using the employee's employment anniversary date.

Employees with between one and nine years of service earn two weeks of vacation per year. Employees who have worked ten years or more earn three weeks of vacation per year. Vacation time may be accrued for two years. The maximum vacation time an employee can take at one time cannot exceed the amount earned in one year. Upon termination or death, unused vacation time is paid at current rate of pay.

Sick leave policy. During first year of employment, a full time employee earns eight hours of sick leave after each five weeks of service for the first year. After one year of service, the employee will receive eighty hours of sick leave. Sick leave will be accrued by using the employee's anniversary date. An employee can carry over any unused sick leave to the next year, with no maximum number of sick leave days an employee can carry over. Unused sick leave is not paid upon termination or death.

At December 31, 2012, the District recognized \$2,314 as liability for unused vacation leave on the modified accrual basis.

F. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

G. FUND EQUITY CLASSIFICATIONS

The District implemented the provisions of Governmental Accounting Standards Board Statement 54, which redefined how fund balances are presented in the fund financial statements. In the fund financial statements, fund balances are classified as follows:

Nonspendable - Amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - Amounts that can be spent only for specific purposes because of state or federal laws, or externally-imposed conditions by grantors or creditors.

Committed - Amounts that can only be used for specific purposes determined by a formal action of the District's board. These amounts cannot be used for any other purpose unless the District's board removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed.

Assigned - Amounts that are designated as committed by the District's board but are not spendable until a budget ordinance is passed.

Unassigned - All amounts not included in other spendable classifications. The District has not adopted a policy to maintain the General Fund's unassigned fund balance above a certain minimum level.

When fund balance resources are available for a specific purpose, the District would use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed. However, it reserves the right to selectively spend unassigned resources first and to defer the use of the other classified funds.

2. BUDGETS

The District uses the following budget practices:

1. The District clerk prepares a proposed budget and submits it to the Board of Commissioners no later than fifteen days prior to the beginning of each fiscal year.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT

Ringgold, Louisiana

Notes to Financial Statements

As of and for the year ended December 31, 2012

2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection (if required). At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted by the Board of Commissioners prior to the commencement of the fiscal year for which the budget is being adopted.
5. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures which results from revenues exceeding amounts estimated require the approval of the Board of Commissioners. The budget has been amended one time, and the amendment is reflected in the budgetary comparisons.
6. Budgetary appropriations lapse at the end of the fiscal year.
7. The budget for the general fund was not adopted on a basis consistent with generally accepted accounting principles (GAAP).

The revenues and expenditures shown on page 8 are reconciled with the amounts reflected on the budget comparison on page 10 as follows:

	<u>General Fund</u>
Excess of revenues over expenditures, GAAP basis	\$ 516,824
To adjust for receivables	(6,850)
To adjust for payables	<u>(355,803)</u>
Excess of revenues over expenditures, Budget – Cash basis	\$ <u>154,171</u>

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

3. CASH AND CASH EQUIVALENTS

At December 31, 2012 the District has book balances totaling \$1,536,867 as follows:

Demand deposits	\$ 8,292
Interest-bearing deposits	<u>1,528,575</u>
Total	\$ <u>1,536,867</u>

These deposits are stated at cost, which approximates market. Under state law, these bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of pledged securities plus the federal deposit insurance must at all times at least equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2012, the district has \$1,559,001 in collected bank balances. The deposits are secured from risk by \$280,426 of federal deposit insurance and \$1,509,878 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the district that the fiscal agent has failed to pay deposited funds upon demand.

4. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the year ended December 31, 2012:

	2012 Levied <u>Millage</u>
District taxes:	
General maintenance	3.12
Operations and maintenance	4.34
Taxable property valuation	\$ <u>137,932,721</u>

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT

Ringgold, Louisiana

Notes to Financial Statements

As of and for the year ended December 31, 2012

Ad valorem taxes are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year.

5. RECEIVABLES

The following is a summary of receivables at December 31, 2012:

<u>Class of Receivable</u>	<u>General Fund</u>	<u>Government-Wide</u>
Ad valorem taxes	\$ 983,570	\$ 987,257
Forestry grant	3,276	3,276
Other receivables	<u>552</u>	<u>552</u>
Total	<u>\$ 987,398</u>	<u>\$ 991,085</u>

6. ACCOUNTS, SALARIES, AND OTHER PAYABLES

The payables at December 31, 2012 are as follows:

	<u>General Fund</u>	<u>Government-Wide</u>
Accounts	\$ 17,547	\$ 17,547
Payroll w/h and payable	<u>2,314</u>	<u>2,314</u>
Total	<u>\$ 19,861</u>	<u>\$ 19,861</u>

7. CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2012, for the District is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated				
Land	\$ 16,650	\$ -	\$ -	\$ 16,650
Construction in progress	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total capital assets, not being depreciated	<u>16,650</u>	<u>-</u>	<u>-</u>	<u>16,650</u>
Capital assets being depreciated				
Buildings	556,883	400,000	-	956,883
Machinery & equipment	254,917	79,981	-	334,898
Vehicles	<u>2,349,226</u>	<u>25,400</u>	<u>-</u>	<u>2,374,626</u>
Total capital assets being depreciated	<u>3,161,026</u>	<u>505,381</u>	<u>-</u>	<u>3,666,407</u>

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Less accumulated depreciation for:				
Buildings	244,527	23,089	-	267,615
Machinery & equipment	151,573	29,429	-	181,002
Vehicles	<u>1,027,567</u>	<u>130,313</u>	-	<u>1,157,881</u>
Total accumulated depreciation	<u>1,423,667</u>	<u>182,831</u>	-	<u>1,606,498</u>
Total capital assets being depreciated, net	\$ <u>1,737,359</u>	\$ <u>322,550</u>	\$ -	\$ <u>2,059,909</u>

Depreciation expense of \$182,831 for 2012 was charged to the public safety function.

8. PENSION PLAN

The District's employees participate in the federal social security program. The District is required to remit to the Social Security Administration an amount equal to 7.65% of employees' compensation.

9. RETIREMENT SYSTEM

All full-time firefighters employed by the district are members of the statewide Firefighters' Retirement System of Louisiana.

Plan Description. Membership in the Louisiana Firefighters' Retirement System is mandatory for all full-time firefighters employed by a municipality, parish, or fire protection district that did not enact an ordinance before January 1, 1980, exempting itself from participation in the System. Employees are eligible to retire at or after age 55 with at least 12 years of creditable service or at or after age 50 with at least 20 years of creditable service. Upon retirement, members are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3 percent of their final-average salary for each year of creditable service, not to exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 (or at or after age 50 with at least 20 years of creditable service at termination) and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana
Notes to Financial Statements
As of and for the year ended December 31, 2012

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Firefighters' Retirement System, Post Office Box 94095, Baton Rouge, Louisiana 70804, or by calling (225) 925-4060.

Funding Policy. Plan members are required by state statute to contribute 10.0 percent of their annual covered salary and the Bienville Parish Ward 4 & 5 Fire Protection District is required to contribute at an actuarially determined rate. From January 1, 2012 through June 30, 2012, the rate was 23.25 percent of annual covered payroll. Effective July 1, 2012, the rate increased to 24.0 percent. The contribution requirements of plan members and the Bienville Parish Ward 4 & 5 Fire Protection District are established and may be amended by state statute. As proved by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Bienville Parish Ward 4 & 5 Fire Protection District's contributions for the year ended December 31, 2012 were \$6,403, equal to the required contributions for each year.

10. HEALTH INSURANCE PLAN

On January 9, 2012, the District approved a plan to provide health insurance for eligible full-time employees. For eligible and participating employees, the District will cover 61% of the health premium cost, while the employee is responsible for the remaining 31%. Health insurance coverage terminates upon resignation or termination from employment with the District.

OTHER REPORTS

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SOCIETY OF LOUISIANA
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the management of the Bienville Parish Ward 4 & 5 Fire Protection District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Bienville Parish Ward 4 & 5 Fire Protection District, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Bienville Parish Ward 4 & 5 Fire Protection District's basic financial statements, and have issued our report thereon dated June 26, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Bienville Parish Ward 4 & 5 Fire Protection District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bienville Parish Ward 4 & 5 Fire Protection District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Bienville Parish Ward 4 & 5 Fire Protection District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jameson, Wise & Martin

Minden, Louisiana

June 26, 2013

OTHER SUPPLEMENTAL SCHEDULES

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana

Schedule of Compensation Paid Board Members
For the Year Ended December 31, 2012

The District paid the following amounts as compensation to the Board of Commissioners:

James Wiggins	Chairman	\$ 390
William Conly	Sec.-Treasurer	360
James Pietsch	Member	360
Lawson C. Bradley	Member	240
Ralph Todd	Member	360
Bobby Guin	Member	<u>120</u>
		\$ <u>1,830</u>

OTHER INFORMATION

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana

Summary Schedule of Prior Year Findings
As of and for the year ended December 31, 2012

Section I – Internal Control over Financial Reporting and Compliance and Other Matters

There were no items required to be reported in accordance with *Government Auditing Standards*.

BIENVILLE PARISH WARD 4 & 5 FIRE PROTECTION DISTRICT
Ringgold, Louisiana

Schedule of Current Year Findings and Recommendations
and Management's Corrective Action Plan
As of and for the year ended December 31, 2012

Section I – Internal Control over Financial Reporting and Compliance and Other Matters

There were no items required to be reported in accordance with *Government Auditing Standards*.